**TCP FAQ sessions:**

1. **Question:** It states that the role can be for people based outside of London – is this something that you have done before?

**Answer:** Most of the current staff team are based outside of London and we are used to working in a hybrid way as part of our culture. Sometimes the team meet in other locations that aren’t London, and we coordinate times where everyone is in the office.

1. **Question:** In terms of the day to activity of the TCP, what do you expect from the TCP in terms of success?

**Answer:** This is a new brand role for Extant and the job description is open because it’s a training role and it’s new. In terms of training, this will be a conversation with the TCP and identifying their training needs are. We are also working two producer-centred organisations to supplement our in-house knowledge.

1. **Question:** Is there a reasonable expectation that there will be further opportunities after the traineeship?

**Answer:** Extant are currently reviewing our practice and structure with Evolve. We are asking big questions and trying to work out the best fit for the company. It’s an exciting time and the TCP will be part of these holistic discussions and new developments. Extant is a great place to come and be part of the development of the future of the company. Funding dependant there could be an extension for the TCP role, or Extant could support the TCP with their independent projects post-Extant.

1. **Question:** Are there potential conflicts of interests with Extant as a freelancer and being hired as the TCP?

**Answer:** It’s dependent on your ability to balance your other work. This role is 3 days a week for two and half years. This question has also come up for visually impaired artists applying for our board.

1. **Question:** What level of freedom and independence is there within the role?

**Answer:** At the moment, it’s quite open, we have several potential options. The TCP will be involved in a tour of Unseen in June and then there will be potential scope for the TCP to work with the TAD on their artistic project with the chance to produce work in different contexts. It will be dependent on the TCP’s interests too. There will be time to write funding applications as well as training and development opportunities available. In terms of mentoring, the Extant team will do this and there will be a chance to connect with external organisations. There is a staff training budget available.

1. **Question:** Can you give a brief description of Extant and let us know what the role is all about?

**Answer:** Extant is the UK’s leading professional theatre company of visually impaired and blind artists. We are based in London but our project are national. The TCP would work with and support the Artist Development Manager to run the day to business of the Artist Development strand, they would produce Associate Artist projects, which includes productions. There is scope for them to support other areas of Extant’s participatory work like No Dramas, potential Edinburgh Fringe projects and the Trainee Artistic Director’s, Artistic Project. They would work externally with partners and access to training. The ADM would supervise and support them with the producing of these projects. Furthermore, they could support with organising access, Extant events etc.

1. **Question:** What skills are you looking for in terms of applicants?

**Answer:** We want applicants to have some experience of the arts, experience of producing their own work or other people’s work. It’s important that you want to learn and have the drive to work in a producer capacity. People who apply for this role, may come from different backgrounds and that’s ok. We want people to apply and identify areas that they would also like to work on. This is a trailblazing role, as there aren’t many visually impaired producers out there. The job description is open as we would like the successful candidate to put their stamp on it.

1. **Question:** How often would you be required to meet in the office?

**Answer:** It will vary a lot; we say 2 days a month but for those days you might be based in a rehearsal rather than the office. The team operates in different locations. Your location shouldn’t put you off applying as we would find a way to make the role work.

1. **Question:** What would the average day involve for the TCP?

**Answer:** Lots of emails, as well as self-directed time, especially when working at home. There will be times when you come together to work directly with people in a room/project too.

1. **Question:** Are the 3 working days set for specific days?

**Answer:** You would have 3 usual working days, however there would be some flexibility in this if you had other roles. Ideally you would work the same days as the Artist Development Manager. Tuesdays are compulsory due our team meetings.

1. **Question:** Would the role lead to a qualification?

**Answer:** This isn’t an accreditedtraineeship so no.

1. **Question:** What training would the TCP receive at the start of their role?

**Answer:** There would be an induction first and then we would need to identify the appropriate training for the TCP. It will vary depending on the candidate, and could range from project management training, to marketing, finance etc.

1. **Question:** For successful applicants, will the interview questions be sent before for the interview takes place?

**Answer:** Yes, this is standard practice for Extant.

Email admin@extant.org.uk for any questions and these will be passed on and answered by the relevant team members.